

Achieve SOX Compliance

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Sarbanes-Oxley Legislations

Key sections of the Sarbanes-Oxley Act of 2002 require public companies to provide greater “internal controls,” auditing capability and real-time reporting for their financial systems. Section 404 is by far the most important to IT managers and employees as it directly addresses the underlying control systems such as PeopleSoft Financials. Section 404 effectively requires public firms to ‘establish and maintain internal control structures and procedures for financial reporting’ and ‘report on the effectiveness of the internal control structure’. According to The Committee of Sponsoring Organizations of the Treadway Commission (COSO), internal control is defined as:

Internal control is broadly defined as a process, effected by an entity's board of directors, management, and other personnel, designed to provide reasonable assurance regarding the achievement of objectives in the following categories:

- Effectiveness and efficiency of operations.
- Reliability of financial reporting.
- Compliance with applicable laws and regulations.

The first category addresses an entity's basic business objectives, including performance and profitability goals and safeguarding of resources. The second relates to the preparation of reliable published financial statements, including interim and condensed financial statements and selected financial data derived from such statements, such as earnings releases, reported publicly. The third deals with complying with those laws and

regulations to which the entity is subject. These distinct but overlapping categories address different needs and allow a directed focus to meet the separate needs.

Internal control systems operate at different levels of effectiveness. Internal control can be judged effective in each of the three categories, respectively, if the board of directors and management have reasonable assurance that:

- They understand the extent to which the entity's operations objectives are being achieved.
- Published financial statements are being prepared reliably.
- Applicable laws and regulations are being complied with.

While internal control is a process, its effectiveness is a state or condition of the process at one or more points in time.







How Phire Enables Companies to Achieve SOX Compliance



Sarbanes-Oxley

Public Company Accounting Reform and Investor Protection Act

There are no organizations or groups recognized by any U.S. government entities that certify software as being SOX compliant. Instead, application change management software like **Phire is a tool that aids companies to achieve SOX compliance** by providing the mechanisms by which companies can enforce controls, implement established change management processes, and meet reporting requirements.

The table below lists some of the principles/practices that are enabled by Phire and are utilized by companies to meet the standards set forth by Section 404 of the Sarbanes-Oxley legislation

SOX Section 404 Principles/Practices	Phire
Segregation of Duties - roles and responsibilities are segregated to prevent conflicts of interest, risk of fraud, and enables better checks and balances.	
Gated Processes - implementation of controls to prevent continuation of the process until pre-requisite process is completed such as manager approval or system testing.	
Auditing Capability - ability to capture and report on historical record of all changes including who, when, what, and why.	
Real Time Monitoring and Tracking - ability to track and monitor the entire life cycle of a change request in real time.	
Analysis of Results - periodic and regular operational reviews, metrics, and other key performance indicators (KPI's).	
IT Security - implementation of proper security to prevent unauthorized access to data.	

Code Versioning – backup versions of code during development and prior to migrations to enable fallback and prevent loss of work.	
Reporting on Effectiveness of Controls – ability to report on process exceptions, security violations, and violations to implemented controls.	

Segregation of Duties

Phire's workflow feature coupled with row level security allows organizations to define custom change management processes that segregate tasks depending on the role. This allows the separation of tasks among developers, testers, migrators, and approvers.

Gated Processes

Gated processes can be defined with Phire to require that pre-requisite tasks are completed before the change management process can continue. Thus, you can require and enforce successful testing or management approval prior to the migration task.

Auditing Capability

Phire is the central repository for all the activities associated with incidents and change requests. Detailed transactional data such as whom and when a migration was performed is captured by Phire and this information is accessible via online pages or delivered reports.

Real Time Monitoring and Tracking

Phire's flexible reporting and query capabilities allow for monitoring of all system activities from high-level management statistics to the detailed service requests and on-going change request tasks. The Issue/Change Request Tracker provides an easy search and navigation point to everything happening in the system and the ability to drill into individual items.

Analysis of Results

The detailed historical information accumulated in the Phire repository provides the opportunity to analyze performance across numerous metrics including types of requests, functional areas, urgency, specific users and time-frames. Based on your needs, specific queries and reports can be developed to provide timely analysis of the important activities in your organization.

Information Technology Security

Phire is tightly coupled with the PeopleSoft infrastructure and security which results in an industry-proven security solution. In addition, security within Phire has been extended to include row-level permissions, enabling organizations to implement security solutions that are highly flexible and granular.

Code Versioning

One of the key features of Phire is the ability to version all PeopleTools objects as well as any file objects. Code versioning can be built into your change management process to allow easy back out of code changes from production. Detailed information on each historical version of the object is easily accessible using online pages.

Reporting

Phire contains a set of compliance reports that show the effectiveness of the controls you have implemented. There are reports that show security violations, migration exceptions, and history of data changes.